



Hartford NEXT Virtual Meeting Agenda 1/16/2025

<https://us06web.zoom.us/j/88583827169>

Meeting ID: 885 8382 7169

Call #: +1 929 205 6099

Time: 6:00_– 7:30 pm Board Orientation Meeting for ALL Hartford NEXT, Inc. Board and Associate Members

Mission: A collective voice of Hartford residents and stakeholders working to strengthen and grow our community

Expected Outcome(s):

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| <ul style="list-style-type: none"> ● Use Board Manual as a tool ● Focus areas for 2025 ● NRZs connect for Collaboration | <ul style="list-style-type: none"> ● Increased Board Participation ● Recognition & Acknowledgment of 2024 Accomplishments |
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Time (est.)	Agenda Item	Facilitator Presenter	Purpose/Action	Activity/Essential Questions
6:00 pm	Welcome	Board Chair	Call to Order	
6:00–6:05 pm	Meeting Protocol & Introductions	Jeff Marion	<ul style="list-style-type: none"> ● HNXT Board Meeting Protocol ● What should we know ● Review of Agenda 	<ul style="list-style-type: none"> ● Best Practices for meeting participation ● Add Your Organization to your Zoom name ● Additions /changes to the agenda
6:05 – 6:25 pm	Board Business	Bongi Jazna Marion/ Bongi Violette	<ul style="list-style-type: none"> ● Approval of December Board Minutes ● Executive Director Report - LISC Program ● Board Chair Report ● Financial Report 	<ul style="list-style-type: none"> ● Vote on Board Minutes ● Reports
6:25 – 6:45 pm	Board Education	Marion Jeff Jazna All	<ul style="list-style-type: none"> ● Reminder of Board Roles and Responsibilities ● Conflicts of Interest ● NRZ/HNXT Refresh ● Participation/Engagement 	<ul style="list-style-type: none"> ● Board Manual ● ● ● What & Why ● Ongoing training on foundational knowledge ● What can I do to positively impact the community? ● What can I do to help Hartford NEXT and my NRZ?



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6:45 – 7:05 pm	NRZ Roundtable	NRZ Reps	<ul style="list-style-type: none"> Opportunity (s) for Collaboration (1.5 min max each) 	<ul style="list-style-type: none"> What are your 2025 Priorities? How can Hartford NEXT help you? What other NRZs have similar priorities?
7:05 – 7:20 pm	HNXT Updates	Committee Reports Chairs/Reps	<ul style="list-style-type: none"> Executive Communications & Marketing Development Governance Finance Program Adhoc Environment 	<ul style="list-style-type: none"> What has been accomplished? What needs to be done & by whom? What are the next steps? What can you do?
7:20 - 7:25 pm	Announcements	All	<ul style="list-style-type: none"> HNXT priorities for 2025 NRZ Focus Areas 	<ul style="list-style-type: none"> What is the Focus for 2025? What should we know about? Upcoming activities
7:25 - 7:29 pm	Follow up and Assessment	All	<ul style="list-style-type: none"> Continuous Improvement 	<ul style="list-style-type: none"> What did we miss discussing today? Does anything need to be documented and voted on? How am I doing as a Board Member? What went well? What did not go well? What needs to change?
7:30 pm	Close			

Objectives, Actions, & Decisions:				
Objectives	Action Steps	Accountability	Timeline	Status
Outstanding Items				



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Objectives, Actions, & Decisions:				
Objectives	Action Steps	Accountability	Timeline	Status
New membership for Finance and Governance Committees	Board members consider joining these committees	HNXT Board	By April 2024	Outstanding
Chairs for Governance and Finance Committees	Board members consider chairing these committees	HNXT Board	By April 2024	Outstanding
Establish Environmental Justice Ad Hoc Committee	Draft Committee Charter	Mary Pelletier, Jeff, Marion & Bongi	By April 2024	Established
Prosperity Funding Opportunity	Provide report	Bongi	March 2024 (not approved)	To apply Again
Share NRZ Activities/ requests for collaboration	NRZ Reps to Send NRZ Round Table items ahead of the meeting for sharing	NRZ Reps	Monthly	
Assist HNXT Board in supporting search for HNXT Executive Director	Circulate Executive Director job description	Marion	April 2024	Completed 11/2024
Roberts Rules of Order	Provide refresher to NRZ Board [at Fall Board Retreat] Fall Board Retreat	Jeff	April 2024 TBD	TBD
Quality of Life Committee	Establish Committee, schedule meeting, determine objective	SW/BTR & HNXT Board	???	TBD
Property Taxes/PILOT/.....	Establish Committee - schedule meeting, determine objective	SW/BTR – Amilcar Hernandez	In Process?	TBD
Schedule Fall Board retreat to plan for 2025	Program & Governance Committee to plan retreat		By July 2024	TBD

VIRTUAL MEETING PROTOCOL

Mute your audio until you are ready to speak

Add your NRZ or organization's name after your name in your Zoom window

HARTFORD NEXT GROUND RULES

1. **We come prepared.**
2. **We think before we speak.**
3. **We listen to each other.**
4. **We share and respect diverse points of view.**
5. **We don't attack each other personally.**
6. **We don't shout.**
7. **We stay for the whole meeting.**
8. **We avoid side conversations in and outside of the meeting room.**
9. **We are guided by the meeting chair or facilitator.**
10. **We turn off our cell phones during the meeting.**
11. **We keep our microphone on mute unless called upon to speak.**



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12. **We raise our virtual hand to be recognized to speak.**
13. **We speak briefly and to the point.**
14. **We do not make inflammatory statements or accusations.**
15. **We work together to adhere to times noted on the agenda.**
16. **We help each other to stay on topic and on agenda.**
17. **We enjoy Ourselves.**

HNXT Committees and Meeting Dates

Communications & Marketing Committee: Chair Janine McMahon , Meeting date - 2nd Tuesday 8:00 am, Zoom

Development Committee: Chair David MacDonald , Meeting date: 2nd Tuesday 2:00 pm, Zoom

Finance Committee: Chair Violette Haldane, Meeting Date TBD

Governance Committee: Chair TBD, Meeting Date, as needed

Program Committee: Co-Chairs Jack Antonich & Frank Sentner, Meeting Date - 1st Wednesday 5:00 pm, Zoom

Adhoc Environment Committee: Chair TBD