



## Hartford NEXT Virtual Meeting Agenda 3/21/2024

<https://us06web.zoom.us/j/88583827169>

Meeting ID: 885 8382 7169

Call #: +1 929 205 6099

**Time:** 6:00\_– 7:30 pm Board Meeting

**Mission:** A collective voice of Hartford residents and stakeholders working to strengthen and grow our community

**Expected Outcome(s):**

- **Blight remediation Process– Hartford Land Bank**
  - **Update on NRZ Community Development Activities**
- **3.2.24 Board Retreat Update & Follow-up**
  - **NRZ Statute & Compliance Update**

Time (est.)	Agenda Item	Facilitator Presenter	Purpose/Action	Activity/Essential Questions
6:00 pm	<b>Welcome</b>	Board Chair	Call to Order	
6:00–6:05 pm	<b>Meeting Protocol &amp; Introductions</b>	Jeff Marion	<ul style="list-style-type: none"> <li>• HNXT Board Meeting Protocol</li> <li>• What should we know</li> <li>• Review of Agenda</li> </ul>	<ul style="list-style-type: none"> <li>• Best Practices for meeting participation</li> <li>• Add Your Organization to your Zoom name</li> <li>• Additions /changes to the agenda</li> </ul>
6:05 – 6:10 pm	<b>Board Education</b>	Janice	NRZ Statute	<ul style="list-style-type: none"> <li>• What is it?</li> <li>• Why is it important?</li> <li>• Why was the NRZ statute established?</li> </ul>
6:10 – 6:20 pm	<b>Board Business</b>	Marion Violette	<ul style="list-style-type: none"> <li>• Approval of February Board Minutes</li> <li>• Financial Report</li> </ul>	<ul style="list-style-type: none"> <li>• Vote on Board Minutes</li> <li>• Financial</li> </ul>
6:20–6:30	<b>Special NRZ Report</b>	Wayne Benjamin & David MacDonald	Comet Diner	Background and overview for Asylum Hill Development project
6:30-6:50 pm	<b>NRZ Roundtable</b>	NRZ Reps	<ul style="list-style-type: none"> <li>• Opportunity (s) for Collaboration (1.5 min max)</li> </ul>	<ul style="list-style-type: none"> <li>• What did your NRZ do that other NRZ’s can benefit from?</li> </ul>



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6:50 – 7:00 pm	<b>Blight Remediation</b>	Marcus Ordonez	Hartford Land Bank Role in Neighborhood Revitalization	<ul style="list-style-type: none"> <li>• What is it?</li> <li>• How does it work?</li> <li>• What is its impact on Hartford's neighborhoods?</li> </ul>
7:00 – 7:15 pm	<b>HNXT Updates</b>	Marion Committee Report Chairs/Reps	<ul style="list-style-type: none"> <li>• Executive</li> <li>• Communications &amp; Marketing</li> <li>• Development</li> <li>• Governance</li> <li>• Program</li> </ul>	<ul style="list-style-type: none"> <li>• What has been accomplished?</li> <li>• What needs to be done &amp; by whom?</li> <li>• What are the next steps?</li> <li>• What can you do?</li> </ul>
7:15 - 7:20 pm	<b>Board Announcements</b>	Marion	<ul style="list-style-type: none"> <li>• Board Retreat Update</li> </ul>	<ul style="list-style-type: none"> <li>• HNXT Updates and Accomplishment</li> </ul>
7:20 - 7:28 pm	<b>Follow up and Assessment</b>	All	Continuous Improvement	<ul style="list-style-type: none"> <li>• What did we miss discussing today?</li> <li>• Does anything need to be documented and voted on?</li> <li>• How am I doing as a Board Member? What went well? What did not go well? What needs to change?</li> </ul>
7:30 pm	Close			

<b>Objectives, Actions, &amp; Decisions:</b>			
Objectives	Action Steps	Accountability	Timeline
Outstanding Items			
New membership for Finance and Governance Committees	Board members consider joining these committees	HNXT Board	By April 2024
Chairs for Governance and Finance Committees	Board members consider chairing these committees	HNXT Board	By April 2024
Establish Environmental Justice Ad Hoc Committee	Draft Committee Charter	Mary Pelletier, Jeff, Marion & Bongji	By April 2024
Review Prosperity Funding Opportunity	Provide report	Bongji	March 2024



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<b>Objectives, Actions, &amp; Decisions:</b>			
<b>Objectives</b>	<b>Action Steps</b>	<b>Accountability</b>	<b>Timeline</b>
Share NRZ Activities/ requests for collaboration	NRZ Reps to Send NRZ Round Table items ahead of the meeting for sharing	NRZ Reps	Monthly
Assist HNXT Board in supporting search for HNXT Executive Director	Circulate Executive Director job description	Marion	April 2024
Roberts Rules of Order	Provide refresher to NRZ Board	Jeff	April 2024
Quality of Life Committee	Establish Committee, schedule meeting, determine objective	SW/BTR & HNXT Board	???
Property Taxes/PILOT/.....	Establish Committee - schedule meeting, determine objective	SW/BTR – Amilcar Hernandez	In Process?

### VIRTUAL MEETING PROTOCOL

**Mute your audio until you are ready to speak**  
**Add your NRZ or organization’s name after your name in your Zoom window**

### HARTFORD NEXT GROUND RULES

1. **We come prepared.**
2. **We think before we speak.**
3. **We listen to each other.**
4. **We share and respect diverse points of view.**
5. **We don’t attack each other personally.**
6. **We don’t shout.**
7. **We stay for the whole meeting.**
8. **We avoid side conversations in and outside of the meeting room.**
9. **We are guided by the meeting chair or facilitator.**
10. **We turn off our cell phones during the meeting.**
11. **We keep our microphone on mute unless called upon to speak.**
12. **We raise our virtual hand to be recognized to speak.**
13. **We speak briefly and to the point.**
14. **We do not make inflammatory statements or accusations.**
15. **We work together to adhere to times noted on the agenda.**
16. **We help each other to stay on topic and on agenda.**
17. **We enjoy Ourselves.**

### HNXT Committees and Meeting Dates

**Communications & Marketing Committee:** Chair Mary Falvey, Meeting date - 2<sup>nd</sup> Tuesday’s 8:00 am via Zoom

**Development Committee:** Co-Chairs David MacDonald & Susan Lennon, Meeting date TBD

**Finance Committee:** Chair Violette Haldane, Meeting Date TBD

**Governance Committee:** Chair TBD, Meeting Date, as needed

**Program Committee:** Co-Chairs Jack Antonich & Frank Sentner, Meeting Date - 1<sup>st</sup> Wednesday of each month via Zoom.